



OFFICE OF THE REGISTRAR

GURUCHARAN UNIVERSITY

SILCHAR, CACHAR : ASSAM

গুরুচরণ বিশ্ববিদ্যালয়

শিলচর, কাছাড় : অসম

A State University established by upgrading Gurucharan College under Assam Act No. LVII of 2023

Ref. No. 102/02/2025/II/234

Date: 10-08-2026

NOTICE INVITING QUOTATION

Sealed quotations are invited from reputed Govt. Registered Contractor of APWD, State Govt., PSU etc. of appropriate class and category with sound financial capacity for the following work:-

Sl No.	Name of work	Estimated Amount	Last date of Submission of Quotation	Date of Opening of Quotation	Time of completion
1	Renovation of Ground Floor of Library Building including Librarian Chamber and Toilet Block of Gurucharan University, Silchar.	₹12,00,000.00	17-08-26 up to 1.00p.m.	17-08-26 at 1.30 p.m.	60 (Sixty days)

The construction work should be done as per approved design & drawing and Proper quality and standard PWD specification has to be maintained. The contractor should submit relevant documents all self-attested with date as follows:-

1. Valid Govt. Contractor Registration Certificate of appropriate class and category of APWD (Building)/CPWD/CPSU/STATE PSU/OTHER STATE GOVT.
2. Pan card
3. GST Registration Certificate with latest deposit payment challan copy (within last 3 months)
4. The contractor should have experience of successfully completing similar nature of government work either (i) single work which has 80% of estimated value, or (ii) at least two works each of 60% of estimated value, or (iii) at least three works each of 40% of estimated value, put to tender with some Central Government Department/ State



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Government Department/ Central Autonomous Body/ Central Public Sector undertaking. The work order as well as completion certificate (original/ self-attested copy) for similar nature of works should be attached failing which the bid will not be considered. However, for the contractor possessing technical qualification as diploma certificate or degree in Civil Engineering, work experience is not required for executing work up to Rs 5.00 Lakhs of estimated value. But the contractor must submit the self-attested certificate of Civil Engineering qualification.

5. Bank Solvency Certificate from nationalized/scheduled banks of value not less than 40% of estimated amount dated within one calendar year from date of submission of quotation as per PROFORMA-2b at Annexure-A

6. EPF Registration Certificate with proof of payment within two months from month of submission of quotation,

7. ESIC Registration Certificate with proof of payment within two months from month of submission of quotation,

8. Income tax return of last financial year

9. A

Diploma with minimum five years' experience in the required field / Graduate Engineer must be engaged by the contractor for all Civil works of value greater than or equal to 5.00 Lakhs. The Degree/Diploma certificate duly signed by Engineer mentioning full name and date, the signature date should be within two months from last date of submission of bid and without any overwriting. The Engineers undertaking as per prescribed format at Annexure B should be accompanied by Engineers PAN Card/Driving License/Equivalent Document Issued by GOI for signature verification.

10. Downloaded and printed copy of self-attested notice inviting Quotation

11. Non-refundable Quotation fee of Rupees One Thousand only in the form of demand draft/Cash receipt in favour of GURUCHARAN UNIVERSITY, Silchar in **envelope - 1 (Document nos 1 to 11)** marked as Technical bid and Rate of quotation as given in annexure-C as price bid in **envelope - 2** marked as price bid and both the envelopes should be inserted in another **envelope - 3** marked Quotation for **Renovation of Ground Floor of Library Building including Librarian Chamber and Toilet Block** of G.C. University, Silchar addressed to Registrar, G.C. University.

The Site Engineer engaged must be familiar with all the works specified in the contract & must be acquainted with CPWD specification. The engagement of engineer is not mandatory for Contractor possessing equivalent technical qualification in the required



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field. During execution of the site works if site supervisor Engineer with adequate knowledge and qualification is not found, the contractor shall be liable for penalty payment @ 1% of the tender accepted value for each day of such noncompliance on record. Subject to a maximum of 10% of tender acceptance value. The successful bidder shall be required to maintain site order book at each site as per APWD format. The site order book for the concerned works and the labour acquaintance records must be submitted along with each RA Bill accounts /first & final bill claims by the contractor. Price bid will be opened for the technically qualified bidders only after scrutiny of all technical documents.

Eligible Contractors who are proficient in similar nature of works are to quote their rate in Item Rate Basis and rate should be inclusive of all taxes and incidental charges. Bidder should write his full name and address on envelope no -3 as well as on Price Bid clearly. Successful Bidder has to complete the work within 60 (Sixty) days from the date of issue of Work Order. Any shortfall in technical bid or Overwriting/Use of eraser fluids in price bid will lead to rejection of Quotation. Works completion Certificate should be issued by officer not below the rank of Executive Engineer or equivalent/ Head of any institution. Work order shall not be considered as proof for work completion. Quotation should be valid for 60 days from the date of opening of the quotation and may have to be extended further if considered necessary by the University. No reason shall be assigned for extension and no withdrawal shall be allowed. If any bidder withdraws his quotation before the said period or issue of letter of acceptance, whichever is earlier, or makes any modifications in the terms and conditions of the tender which are not acceptable to the University, then the University shall, without prejudice to any other right or remedy, be at liberty to take actions as per Govt rules and regulations. The time allowed for completing the work will be 60(Sixty)Days from the issue of work order. The contractor must complete the work as per the work order within the stipulated time period without fail and shall submit the Final Bill immediately without any delay. If the contractor fails to complete the works strictly within the stipulated time Gurucharan University may not be in a position to make payment after fund validity is over and further payment shall be made as per availability of fund. The University does not bind itself to accept lowest quotation and reserves the right to reject any or all the quotations received without assigning



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of any reason thereof. All quotations in which any of the prescribed condition is not fulfilled or any condition put forth by the bidder, shall be summarily rejected. Canvassing whether directly or indirectly, in connection with quotations is strictly prohibited and the quotation submitted by the contractors who resort to canvassing will be summarily rejected. The University does not bind itself to accept lowest quotation and reserves the right to reject any or all the quotations received by recording clear, logical reasons. No materials will be supplied by the University. In case of delay in completion of the work within the stipulated time due to reasons attributable to the contractor, Standard Liquidated Damage @ 1% of the final bill value shall be recovered for each day of delay from the final bill or the part there of subject to a maximum of 10%. The successful Bidder must submit performance guarantee in the form of Bank Draft / FDR / Demand Draft (DD) / Call Deposit drawn in favour of the GURUCHARAN UNIVERSITY, Silchar. from a scheduled /nationalized bank only, for a value of 10% amount of tender value within seven days of receiving work order which will be released after completion of six months from date of completion of work. Defect Liability period will be six months from the date of completion of work and in that period any defect noticed will have to be rectified by the Contractor failing which performance guarantee will not be released and rectification work will be carried out by the University at the risk and cost of the Contractor.

The last date for submission of quotations is 17-8-2026 up to 1.00 p.m. The contractor should submit a signed copy of the price bid as per format given as annexure -C after visiting the site of construction in the tender box kept in the Registrar Office of G.C. University, Silchar. Technical bids will be opened on 17-8-2026 at 1.30 p.m. in presence of bidders present.

Date: 10/8/2026

Registrar
Gurucharan University, Silchar

Registrar
Gurucharan University
Silchar



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Annexure B

Undertaking of Site Supervisor Engineer

To

Registrar,
G.C. University, Silchar

Ref:

Self-Attested
Photo of Site
Engineer

Name of Work:- Renovation of Ground Floor of Library Building including Librarian Chamber and Toilet Block of G.C. University, Silchar.

NIQ No:

I hereby certify that I possess a Civil Degree/Diploma certificate to act as a Site Supervisor Engineer. I also certify that I am appointed as the Site Engineer under the firm/Contractor to supervise the Civil works at site. I am fully conversant of my duties and responsibilities under the applicable Civil Safety Regulation /Bye-laws/Electricity Acts/Technical specification as applicable and assure that I shall fulfil them in all respect.

I also certify that; I am not employed in any Government/Semi Government/Private organization as an Engineer or staff.

It is also certified that I shall be present at site during the execution of the works to take regular technical instruction from the department Engineers as required. And I shall be responsible for any technical fault at site during execution of works and any noncompliance of site orders by concerned Engineer may result to my future disqualification to works as site supervisor for Civil works at Gurucharan University as deemed fit by appropriate authority.

I also certify that the information given therein is factually correct to the best of my knowledge and understanding.

Signature of the Contractor with date and seal. Signature of the Site Engineer with date.

.....

Full Name in Block letters:

Full Name in Block letters:

Address:

Address:

.....



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PROFORMA-2 (b)

Annexure A

BANK SOLVENCY CERTIFICATE

To

Date

Registrar,
G.C.University,Silchar

This is to state that to the best of our knowledge and information
M/s.-----

- _____, is a customer of our bank, is respectable and can be treated as good for a
sum of up to Rs, _____ Lakhs/Crores.

It is clarified that this information is furnished without any risk and responsibility on our part in
any respect, whatsoever more particularly either as guarantor or otherwise. This certificate is
issued at the specific request of the customer.

This certificate is issued without any guarantee or responsibility on the Bank or any of the
officers.

Signature of Branch Manager Date
Seal

Note: i) In case of partnership firm, certificate to include all partners as recorded with the Bank.
ii) Bank solvency certificate in original to be submitted with estimated cost of above 10 Lac each
tender.

Signature of Contractor



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ANNEXURE -C

PRICE BID FOR RENOVATION OF GROUND FLOOR OF LIBRARY BUILDING INCLUDING LIBRARIAN CHEMBER AND TOILET BLOCK OF G.C UNIVERSITY , SILCHAR					
SL. NO	DESCRIPTION	UNIT	QTY	RATE (in Rs.)	AMOUNT
1	Brick work with common burnt clay F.P.S. (non modular) bricks of class designation 7.5 in foundation and plinth in: 6.1.2 Cement mortar 1:6 (1 cement : 6 coarse sand)	Cum	1.20		
2	13.1 12 mm cement plaster of mix 13.1.1 1:4 (1 cement: 4 fine sand)	Sqm	9.56		
3	Distempering with 1st quality acrylic distember (Ready mix) having VOC content less than 50 grams/ litre of approved brand and manufacture to give an even shade : 13.90.1 Old work (one or more coats)	Sqm	56.43		
4	Providing and laying vitrified floor tiles in different sizes (thickness to be specified by the manufacturer) with water absorption less than 0.08% and conforming to IS: 15622, of approved make, in all colours and shades, laid on 20mm thick cement mortar 1:4 (1 cement : 4 coarse sand), jointing with grey cement slurry @ 3.3 kg/ sqm including grouting the joints with white cement and matching pigments etc., complete. 11.41.2 Size of Tile 600x600 mm	Sqm	245.87		
5	Providing and laying Ceramic glazed floor tiles of size 300x300 mm (thickness to be specified by the manufacturer) of 1st quality conforming to IS : 15622 of approved make in colours such as White, Ivory, Grey, Fume Red Brown, laid on 20 mm thick cement mortar 1:4 (1 Cement : 4 Coarse sand), Jointing with grey cement slurry @ 3.3 kg/sqm including pointing the joints with white cement and matching pigment etc., complete.	Sqm	8.24		



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6	Providing and fixing 1st quality ceramic glazed wall tiles conforming to IS: 15622 (thickness to be specified by the manufacturer), of approved make, in all colours, shades except burgundy, bottle green, black of any size as approved by Engineer-in-Charge, in skirting, risers of steps and dados, over 12 mm thick bed of cement mortar 1:3 (1 cement : 3 coarse sand) and jointing with grey cement slurry @ 3.3kg per sqm, including pointing in white cement mixed with pigment of matching shade complete. Size 300mm x450mm	Sqm	11.34		
7	Providing and fixing aluminium work for windows, ventilators and partitions with extruded built up standard tubular sections/ appropriate Z sections and other sections of approved make conforming to IS: 733 and IS: 1285, fixing with dash fasteners of required dia and size, including necessary filling up the gaps at junctions, i.e. at top, bottom and sides with required EPDM rubber/ neoprene gasket etc. Aluminium sections shall be smooth, rust free, straight, mitred and jointed mechanically wherever required including cleat angle, Aluminium snap beading for glazing / paneling, C.P. brass / stainless steel screws, all complete as per architectural drawings and the directions of Engineer-in-charge.	Sqm	158.64		
8	Providing and fixing aluminium work for Doors s with extruded built up standard tubular sections/ appropriate Z sections and other sections of approved make conforming to IS: 733 and IS: 1285, fixing with dash fasteners of required dia and size, including necessary filling up the gaps at junctions, i.e. at top, bottom and sides with required EPDM rubber/ neoprene gasket etc. Aluminium sections shall be smooth, rust free, straight, mitred and jointed mechanically wherever required including cleat angle, Aluminium snap beading for glazing / paneling, C.P. brass / stainless steel screws, all complete as per architectural drawings and the directions of Engineer-in-charge.	Sqm	3.27		



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9	24 mm thick factory made PVC door shutters made of styles and rails of a uPVC hollow section of size 59x24 mm and wall thickness 2 mm (± 0.2 mm) with inbuilt edging on both sides. The styles and rails mitred and joint at the corners by means of M.S. galvanised/ plastic brackets of size 75x220 mm having wall thickness 1.0 mm and stainless steel screws. The styles of the shutter reinforced by inserting galvanised M.S. tube of size 20x20 mm and 1 mm (± 0.1 mm) wall thickness. The lock rail made up of 'H' section, a uPVC hollow section of size 100x24 mm and 2 mm (± 0.2 mm) wall thickness, fixed to the shutter styles by means of plastic/galvanised M.S. 'U' cleats. The shutter frame filled with a uPVC multi-chambered single panel of size not less than 620 mm, having over all thickness of 20 mm and 1 mm (± 0.1 mm) wall thickness. The panels filled vertically and tie bar at two places by inserting horizontally 6 mm galvanised M.S. rod and fastened with nuts and washers, complete as per manufacturer's specification and direction of Engineer-in-charge. (For W.C. and bathroom door shutter).	Sqm	4.46		
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10	Providing and fixing Modular Lay-In-Grid ceiling system which includes fixing of wall angle (of size 24x 24 x 3000 x 0.35 mm) screw fixed of the periphery of the walls/ partitions at the desired ceiling height with PVC dash fasteners (nylon sleeves) and steel screws at 300 mm centre to centre. GI pre-coated Main Tee runners (of size 24 x 38 x 3600 x 0.25 mm) then shall be suspended from the soffit/ purlins with 4 mm dia. GI wire hangers, soffit cleats (of size 27 x 35 x 25 x 1.6 mm) and Metal Anchor Fasteners (Rawl Plugs) (45 x 8 mm) at 1200 mm centre to centre. In case of Purlins, the hangers would be directly strapped around the purlins for suspension. Grid module size of 1200 x 600 mm shall then be achieved by insert fixing Cross Tee (of size 24 x 26 x 1200 x 0.25 mm), using the snap and bayonet fixing mechanism into the Main Tee runner and in direction perpendicular to it at 600 mm centre to centre. Finally, the grid module size of 600 x 600 mm shall be achieved by insert fixing Cross Tee (of size 24 x 26 x 600 x 0.25 mm), using the snap and bayonet fixing mechanism into the 1200 mm Cross Tee runner and in direction perpendicular to it at 600 mm centre to centre. Finally, 4/ 6mm pre-painted Everest Designer ceiling tile of size 595 x 595 mm (for grid module size of 600 x 600 mm) in Texture Cascade, shall be placed over the grid.	Sqm	25.23		
11	Any other schedule items if reqd. during execution ---	L/S	Rs 10000		

Total Rs.

NOTE :- ITEM RATE TO BE QUOTED FOR ITEM NO - 1 TO 10 AND FOR
ITEM NO 11 , RATE TO BE QUOTED AS PER / % ABOVE / % BELOW SCHDULE RATE OF DSR 2021 (Volume-I & II)